



GIS Specialist Job Posting

ASM Affiliates (ASM) is a cultural resource management (CRM) firm with more than 45 years of experience in providing environmental regulatory compliance services. ASM specializes in archaeology, history, architectural history and CRM with offices throughout the western U.S. and Hawaii. Our clients include local, state, and federal agencies, public utilities, construction and engineering firms, planners and developers.

ASM is currently seeking a full-time GIS Specialist for its Albuquerque, New Mexico office. This position is a hybrid of on-site and remote work. You will be expected to work with minimal supervision with focus on New Mexico projects and also provide GIS support to other US based offices. Some flexibility in schedule is required as there may be occasional, overnight, out-of-state travel. The successful candidate will be an integral member of our dedicated team of professionals and work in a collegial and positive environment.

Position Overview: Responsible for the completion of GIS-related maps and figures, as well as assisting with data analysis for multiple, large-scale projects.

Duties

- Coordinates with Project Managers to complete standard analysis tasks, and to generate data tables for use in the completion of site records
- Edits and maintains shapefiles
- Creates site sketches and location maps, and related site-specific maps and figures
- Prepares project maps and figures
- Prepares data tables derived from GIS attributes
- Conducts records searches
- Additional duties as assigned by supervisor

Qualifications and Requirements

- 2+ years of professional level GIS experience
- B.A. in Geography, GIS, Anthropology, or closely related field
- Upper-division GIS coursework (graduate-level preferred), or relevant ESRI-led coursework; GIS certification preferred
- Knowledge and experience with ESRI ArcGIS (Pro/Desktop, ArcGIS Online, Field Maps/AGOL, Eos Arrow, Survey 123) and Microsoft Office software
- Experience doing GIS and data processing for CRM projects in NM (examples of maps, reports, data submitted and *accepted* by SHPO)
- Proficiency with database architecture, logic, and data management (for SQL, postGRS, etc.)

ASM offers a compensation package that includes competitive pay, professional development, a comprehensive benefits package including medical and dental, paid vacation/sick, and holiday leave, participation in the Employee Stock Ownership Plan, 401k with matching, and bonus plan. The pay range is \$25.00 to \$33.00 per hour and will be commensurate with the applicant's credentials, experience and responsibilities.

How to Apply

Send cover letter and resume to jobs@asmaffiliates.com using the subject line: GIS Specialist – Albuquerque.

ASM Affiliates is an Equal Opportunity Employer